

Parish of Sts. Mary & Peter, Arklow with St. David, Johnstown

Sunday 27<sup>th</sup> September 2020

Mass Intentions

**Saturday 26<sup>th</sup> September**  
6.30 p.m. **Margaret Carty Byrne**  
**Thomas (Tommy) Fitzpatrick** (Month's Mind)  
**Maura Cassell**  
**Elizabeth (Betty) Farrell** (Month's Mind)  
**James Sheehan** (Month's Mind)  
**Kevin Doyle** (Month's Mind)  
**Paddy Grogan**

**Sunday 27<sup>th</sup> September**  
11.30 a.m. **Maura Byrne (née Moran)**  
**John Byrne**  
**John & Kathleen Byrne & deceased family members**  
**Anne O'Connell**  
**John Sherwood senior**  
**John Sherwood junior**

7.00 p.m. -

**Monday 28<sup>th</sup> September**  
10.00 a.m. **Kathleen Mullet**

**Tuesday 29<sup>th</sup> September**  
10.00 a.m. **John Hall**

**Wednesday 30<sup>th</sup> September**  
10.00 a.m. **John & John Joe Ennis**  
**Deirdre Lang**  
**Marie Hickey**

**Thursday 01<sup>st</sup> October**  
10.00 a.m. **Joe McDonald**  
**Elizabeth (Betty) Farrell** Birthday Remembrance

**Friday 02<sup>nd</sup> October**  
10.00 a.m. **Altar List of the Dead**

Diocesan Safeguarding Day, 2020

Letter from Archbishop Martin

Sunday 27 September is Diocesan Safeguarding Day. As your Archbishop, I have made the safety and protection from abuse of the children and vulnerable members of Archdiocese a particular priority. It has been a challenge to all of us to face up to our responsibility to make reparation for the failures of the past. This year we face a different set of challenges and we do so in a situation of considerable uncertainty.

Given our uncertain financial future, we will have to learn to use our declining resources sparingly and wisely. You will be aware that it has been necessary to reduce the number employed by the Diocese including a number of people employed in the Child Safeguarding and Protection Service. However, our commitment to safeguarding and to support of victim/ survivors of abuse remains undiminished. We need to consider the implications of working with less and the opportunities this presents to look at how we share what we have. As parishes learn to work closely together, good safeguarding practice can be passed from one parish to another, for example, without always having to rely on CSPS.

There is a third uncertainty which I wish to address. I cannot say for how much longer I will serve as your Archbishop. As I near the end of my time with you, I want to say a particular thank you for all of the work you have been doing to make the Church in Dublin a safer place for children and for vulnerable adults. Our parish clergy, already under pressure due to declining numbers, have had to accept additional responsibilities in this area, such as ensuring that those involved in public ministry are vetted. I wish to thank them all for this. I wish to thank also the hundreds of parish safeguarding representatives and the thousands who have attended safeguarding training. I wish to thank all of our parishioners who have kept faith with us through this difficult time. I wish also to acknowledge the courage of those who have spoken of their experiences of abuse in the Church. Their stories have been difficult for us to hear but they have helped us to face up to the truth and we must honour their contribution by making our parishes not just safe places but also welcoming and nurturing places for all children and vulnerable persons.

I ask you also to remember those who were abused and to pray for them.



+ Diarmuid Martin  
Archbishop of Dublin

ST. MARY'S AND ST PETER'S PARISH ARKLOW

JOB VACANCIES FOR:

- A. **PASTORAL SECRETARY**      B. **PARISH BOOK-KEEPER**

A. **Pastoral Secretary** - on a one year fixed term / part-time basis for 15 hours per week.

**Reporting to the Moderator/Parish Priest, duties include:**

1. Providing an administrative service to Arklow Parish
2. Managing the parish office with the effective use of up-to-date office systems.
3. Receiving members of the public and dealing with enquiries
4. Recording and managing parish records.

**Requirements:**

- ♣ The successful candidate will have at least 5 years administrative experience
- ♣ Up-to-date computer skills including Microsoft Word, Excel, PowerPoint & Outlook with some database experience. Microsoft publisher would also be desirable
- ♣ Highly developed interpersonal skills with the ability to communicate effectively and work as part of a team with excellent customer service skills
- ♣ Strong organisational skills with the ability to manage competing demands effectively

B. **Bookkeeper.** This role is offered initially on a one-year fixed term / part-time basis

**Reporting to the Moderator/Parish Priest, duties include:**

1. Providing a book-keeping service to Arklow Parish
2. Maintaining and up-dating computerised accounts using Accounts IQ
3. Producing quarterly reports for the Parish Finance Committee
4. Assist the parish in reclaiming tax on donations
5. Prepare and process payroll for staff members
6. Other accounts duties

**Requirements:** The successful candidate will have:

- Robust book-keeping experience. A certificate in Accounting Technicians of Ireland (IATI) is desirable.
- Knowledge and experience of Accounts IQ is also desirable
- Excellent computer skills including Microsoft Office Suite.
- Highly developed interpersonal skills with the ability to communicate effectively and work as part of a team with excellent customer service skills.

**Next steps:** Applications should be made by email to V. Rev. Pádraig Canon Ó Cochláin at [padraigpparklow@gmail.com](mailto:padraigpparklow@gmail.com) attaching an up-to-date Curriculum Vitae and cover letter no later than 5pm on Monday 5<sup>th</sup> October 2020.

A full job description is available from the Dublin Diocesan website, [www.dublindiocese.ie](http://www.dublindiocese.ie)

- Please be advised that short listing of applications may take place followed by no more than two interviews for candidates that progress through the recruitment process.
- References from two previous employers will be sought for suitable candidates.
- Candidates successful at interview will be required to be Garda Vetted and
- complete an on-line medical questionnaire.

With Sympathy  
Sympathies are extended to the family and friends of

**Christina Kavanagh (née Dunbar), Kilmurray**  
**Fr. John Wall, Dalkey**  
**who died recently.**  
**May they rest in peace.**

Zoom Family Rosary

Welcome to pray the Family Rosary on Zoom every Saturday evening @ 6:00pm. The Rosary lasts for 20 minutes. Starting with a short two-minute video, which is led by parents and prayed by children from different parts of the world  
Please follow the link: <http://bit.ly/ZoomFamilyRosary>

**Stop Press ! Congratulations ! Slán Go Fóill ! Best Wishes !**

Fr. Michael announced to the Parish last weekend, that the Archbishop has appointed him to the Parish of Ballyroan, South Dublin., from the 4<sup>th</sup> October. We're sad to see him go and wish him well in his new role.



We hope to express our appreciation for Fr. Michael in the weeks to come and as soon as Covid restrictions are lifted to allow us to gather together as a Parish.